

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

No. (EMC)

Plaintiff(s),

v.

**ORDER ESTABLISHING CASE
MANAGEMENT PROCEDURES IN
STUDENT LOAN CASES**

Defendant(s).

Pursuant to General Order 44, this matter has been assigned to Magistrate Judge Edward M. Chen for trial. All filings shall include the initials "EMC" after the case number. The Northern District of California Local Rules of Practice in Civil Proceedings apply to this case. A copy of these rules may be obtained in the District Court Clerk's Office or through the mail by directing a letter of request and a self-addressed stamped envelope (with \$3.00 postage) to the Clerk's office, 450 Golden Gate Avenue, P.O. Box 36060, San Francisco, California 94102. They are also posted on our website (www.cand.uscourts.gov). In addition, the parties are **ORDERED** to follow the procedures set forth below:

1. Within **thirty (30) days** of the date of this order, the parties shall return to the Clerk of Court the enclosed form, either consenting to my jurisdiction pursuant to 28 U.S.C. § 636(c), or requesting reassignment to a District Judge.

2. Within **twenty (20) days** of the date of this order, Plaintiff shall mail to Defendant an accounting and a copy of any documents supporting Plaintiff's claims. Plaintiff shall concurrently file with the Court said accounting (without documents) and proof of service of the accounting.

1 3. Within **forty (40) days** of the date of this order, defendant shall mail to plaintiff a copy of any
2 documents which defendant claims prove payment of all or part of the loan or otherwise excuse defendant's
3 failure to pay the loan.

4 4. Within **sixty (60) days** of the date of this order the parties shall meet in person or by telephone
5 to discuss the documents they have exchanged and possible settlement of this dispute.

6 5. Within **two (2) weeks** after the meeting, each party shall file and serve a letter informing the
7 Court of the status of the case. The letter shall include the following:

8 (1) A brief description of the events underlying the lawsuit;

9 (2) What discovery the party intends to take, including, but not limited to, the identity of all persons
10 the party intends to depose.

11 (3) A suggested trial date and an estimate of the length of trial.

12 Thereafter, the Court will schedule a case management conference to discuss the status of the case
13 and develop a trial schedule.

14
15 Dated: _____, 2001

16
17 _____
EDWARD M. CHEN
United States Magistrate Judge